



# Training Timetable 2017

	Days	Cost	Jul	Aug	Sep	Oct	Nov	Dec
<b>ATTACHÉ BUSINESS PARTNER</b>								
Introduction & General Knowledge *	½	\$250			27			
Advanced Features, Tips and Tricks *	½	\$325	Please contact our office for Attaché training dates					
Payroll Level 1 *	½	\$250			13			
Payroll Level 2 *	½	\$325	Please contact our office for Attaché training dates					
Payroll Level 3 *	½	\$325	Please contact our office for Attaché training dates					
Crystal Report Writing *	½	\$325			4			
<b>F9 FINANCIAL INTELLIGENCE</b>								
Financial Report Writing *	½	\$325		28			9	
<b>Xero</b>								
Xero Training— Accounts *	½	\$150				25		
Xero Training— Payroll *	½	\$150		2				
<b>TRIUMPH ERP</b>								
Basic/Intermediate *	½	\$250		7		11		
The hidden features and benefits *	½	\$325		14		23		
Fixed Assets *	½	\$325		10				12
Crystal Report Writing *	½	\$325			5		16	
Job Costing *	½	\$325			18		7	
Purchase Ordering/Creditors *	½	\$325			21		14	
Managing your Inventory– 9 to 3 *	¾	\$325				20		
Advanced Purchase Ordering/ Purchase Requisitions *	½	\$325				9		
Point of Sale *	½	\$325				26		
Order Entry/Standing Order *	½	\$325		3			8	
<b>WAGE EASY</b>								
Payroll Level 1 *	½	\$325	Please contact our office for Wage Easy training dates					
Payroll Level 2 *	½	\$325	Please contact our office for Wage Easy training dates					

>>>>>>>>> For more information or to register call 08 9470 9922 or email [support@caman.com.au](mailto:support@caman.com.au) <<<<<<<<<<

**Note:**

1. For course outlines please contact our office.
2. All attendees will receive a comprehensive course manual and a certificate on completion.
3. Courses are hands-on and PC's are provided.
4. CA Management Services reserves the right to transfer courses with less than 3 participants.
5. All participants must be at the training centre by 8.45am.
6. Refreshments provided.
7. Small groups of up to 8 participants.
8. Please note all prices quoted are excluding GST.
9. CA Management Services reserves the right to change training dates as necessary.

**Cancellation Policy:**

The following cancellation fees will apply if less than 7 working days notice is given:

1. Within 7 working days of scheduled training date, 10% of the program value.
2. Within 3 working days of scheduled training date, 50% of the program value.

\* FREE to customers with a current support contract who have been on support for more than 12 months and have vouchers available to use. Also any temporary staff registered with our agency.

