



Training Timetable 2018

	Days	Cost	Jan	Feb	Mar	Apr	May	Jun
ATTACHÉ BUSINESS PARTNER								
Introduction & General Knowledge *	½	\$250	16			4		
Advanced Features, Tips and Tricks *	½	\$325	18			16		
Payroll Level 1 *	½	\$250			20		9	
Payroll Level 2 *	½	\$325			21 AM		16	
Payroll Level 3 *	½	\$325			21 PM		23	
Crystal Report Writing *	½	\$325	10					
F9 FINANCIAL INTELLIGENCE								
Financial Report Writing *	½	\$325	11		19			
Xero								
Xero Training— Accounts *	½	\$150		21 AM		18 AM		6 PM
Xero Training— Payroll *	½	\$150		21 PM		18 PM		6 AM
TRIUMPH ERP								
Basic/Intermediate *	½	\$250	15		7		18	
The hidden features and benefits *	½	\$325	25			5		
Fixed Assets *	½	\$325		26		12		
Crystal Report Writing *	½	\$325	17		8			7
Job Costing *	½	\$325	22		6		10	
Purchase Ordering/Creditors *	½	\$325		12		9		
Managing your Inventory— 9 to 3 *	¾	\$325		15		10		
Advanced Purchase Ordering/ Purchase Requisitions *	½	\$325		20			22	
Point of Sale *	½	\$325		16		11		
Order Entry/Standing Order *	½	\$325		22			8	
WAGE EASY								
Payroll Level 1 *	½	\$325		14 AM		17		
Payroll Level 2 *	½	\$325		14 PM			7	

For more information or to register call 08 9470 9922 or email support@caman.com.au

Note:

- For course outlines please visit our website.
- All attendees will receive a comprehensive course manual and a certificate on completion.
- Courses are hands-on and PC's are provided.
- CA Management Services reserves the right to transfer courses with less than 3 participants.
- All participants must be at the training centre by 8.45am for morning sessions at 1.00pm for afternoon sessions.
- Refreshments provided.
- Small groups of up to 8 participants.
- Please note all prices quoted are excluding GST.
- CA Management Services reserves the right to change dates as necessary.

Cancellation Policy:

The following cancellation fees will apply if less than 7 working days notice is given:

- Within 7 working days of scheduled training date, 10% of the program value.
- Within 3 working days of scheduled training date, 50% of the program value.

* FREE to customers with a current support contract who have been on support for more than 12 months and have vouchers available to use. Also any temporary staff registered with our agency.

