



## Training timetable—End of Financial Year 2010

**Do you need help to have a smooth end of year?  
Book your spot now!**

	Days	Duration	Suitable for	Cost
<b>Please be at our office by 8:45am for a 9:00am start</b>				
<b>ATTACHÉ BUSSINESS PARTNER</b>				
Attaché Payroll—End of Year	Tuesday 8th June & Thursday 24th June	2 hours	For payroll users. Including Payment Summaries, and creating magnetic media for ATO and end of year processing	\$110.00
Attaché Accounts—End of year	Thursday 17th June & Tuesday 22nd June	3 hours	For Attaché users who will be completing the end of year processing. Includes stock take procedures.	\$154.00
<b>MYOB</b>				
MYOB End of Year inc. Payroll	Thursday 10th June	3 hours	For MYOB users who will be completing the end of year processing. Includes stock take procedures.	\$154.00
<b>QUICKBOOKS</b>				
QuickBooks End of year inc. Payroll	Wednesday 9th June	3 hours	For QuickBooks users who will be completing the end of year processing. Includes stock take procedures.	\$154.00
<b>TRIUMPH ACCOUNTING</b>				
Triumph Accounting—End of Year	Monday 21st June & Monday 12th July	3 hours	For Triumph users who will be completing the end of year processing. Includes stock take procedures.	\$154.00
<b>WAGE EASY</b>				
Wage Easy Payroll—End of year	Tuesday 15th June	2 hours	For payroll users. Including Payment Summaries, and creating magnetic media for ATO and end of year processing	\$110.00

For more information or to register call 08 9470 9922 or email [support@caman.com.au](mailto:support@caman.com.au)

**Note:**

1. For course outlines please contact our office.
2. CA Management Services Pty Ltd reserves the right to transfer courses with less than 3 participants.
3. All participants must be at the training centre by 8.45am.
4. Morning tea refreshment provided.
5. Note all courses are ex GST

**Cancellation Policy:**

- The following cancellation fees will apply if less than 7 working days notice is given:
1. Within 7 working days of scheduled training date, 10% of the program value.
  2. Within 3 working days of scheduled training date, 50% of the program value.
  3. Cancellation fee will be charged based on full course fee.



MORE BUSINESS SUPPORT THAN YOU EXPECT...