

TRIUMPH ACCOUNTING FIXED ASSETS COURSE OUTLINE



An ideal course for new and existing Triumph Accounting Fixed Assets users. Does not require prior knowledge of package.

Purpose

This introductory course aims to provide participants with the knowledge and skills required to use Triumph Accounting Fixed Assets.

Target Audience

Aimed at participants who are currently, or intend using, Triumph Accounting Fixed Assets in the work place.

Pre-requisites

Participants should be familiar with the basics of using a PC. Experience with alternative accounting package would be an advantage but not necessary.

Content

- Navigation
- System Set Up
- System Control
 - Fixed Asset Control
 - Supporting Information
 - Asset Details
 - Photos of Assets
 - Handling Financed Assets
 - Recording Insurance Details
 - Correct Incorrect Purchase Prices
 - Depreciate
 - Verify
 - End of Year
- Transactions
 - Additions
 - Transfers - moving components between assets
 - Depreciation
 - Revaluations
 - Disposals
 - Splits/Joins
- Reports
- Special Processing - stocktaking of assets
- Changing Asset and Component Codes

MORE BUSINESS SUPPORT THAN YOU EXPECT..



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