

ATTACHÉ CRYSTAL REPORT WRITING COURSE OUTLINE



An ideal course for current Attaché users.

Purpose

This course is aimed at learning how to design presentation quality reports with Crystal Reports. Within a few minutes of beginning this class we will use the Attaché Accounting database information to produce a basic list report. Then we will turn the basic database information into a more complex presentation-quality report. Crystal Reports has many extensive capabilities and has been designed to provide you with the most flexibility possible in designing reports. Our only limit to creating reports with Crystal Reports is your imagination!

Target Audience

Aimed at participants who would not have used this package previously.

Pre-Requisites

Participants should be familiar with the basics of using a PC. Experience with Attaché accounting package would be an advantage but not necessary.

Content

- What Information you need besides the title to Identify the Report?
- Attaché Accounting Data Files
- Crystal Reports Components
- The Report Design Window
- Linking Attaché Database directly to excel spreadsheets

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